



TOWN OF CANTON
FOUR MARKET STREET
P.O. BOX 168
COLLINSVILLE, CONNECTICUT 06022-0168

Application For Naming Town Facilities

The policies and procedures for the naming of a Town Facility are set forth in the Town of Canton Naming Rights Policy (the "Policy") which was adopted in 2023. Proposals for the naming of a Town Facility, portion of facility or area ("Facility") must be prepared in compliance with the Policy. Please complete the questions below and submit your proposal to the Chief Administrative Officer. After an administrative review for the completeness of the proposal, your proposal will be forwarded to the Board of Selectmen for consideration in accordance with the terms and conditions of the Policy.

The naming of a Town Facility, other than a Board of Education Facility, is at the sole discretion of the Board of Selectmen, is subject to the terms and conditions of the Policy.

Application

1. Person Submitting the Application:

Name: _____

Address: _____

Telephone: _____

e-mail: _____

2. Describe facility requested to be named?

3. Name of Person to be recognized.

4. Are you a legal representative or have approval from the person to be recognized or the family or legal representative. If you are not a legal representative, please include a copy of the written consent with the proposal.

5. Pursuant to section III of the Naming Rights Policy, please describe in detail on a separate piece of paper all the contributions, both financial and meritorious, that the individual to be honored has bestowed on the Town of Canton.

Procedure for Applications:

Proposals for the naming of a Town facility shall be directed to the Chief Administrative Officer on this prescribed form. The Chief Administrative Officer shall seek comments from Town staff, including those that oversee the facility to be named. After the application is reviewed for completeness, the Chief Administrative Officer shall send the proposal to the Board of Selectmen. The Board of Selectmen can reject the application, or the Board can request additional proposals from the public. The Board must allow for additional proposals for any newly constructed facility. If the Board receives additional proposals, the Board may, at the discretion of the Board, appoint a Temporary Subcommittee to review the applications and make a recommendation to the full Board of Selectmen. If additional applications are sought, the Board cannot make a final decision until the public has had at least 30 days to submit applications. The Board of Selectmen shall hold a public hearing prior to taking final action on naming a public facility.

Signature of Applicant: _____

Print Name: _____

Date: _____